

LASER Project Steering Committee
Thursday, January 25, 2007, 1:30p.m.-3:00p.m.
Union Stateroom #2

**Draft prepared by: Aimee Hagedorn*

**Revisions by: Jennifer Gehrt, Viki Horan*

Attending

Diana Blake, Al Cochran, Neil Erdwein, Jennifer Gehrt, Rebecca Gould, James Guikema, Bryan Kraus (for Keith Ratzloff), Gary Leitnaker, Betty Stevens, John Streeter, Lloyd Walker

Guests

Julie Cook, Christy Crenshaw, Jan Elsasser

Absent

Rob Caffey, Rebecca Gould, Larry Moeder, Monty Nielsen, Carol Shanklin, Bruce Shubert, Beth Unger

Approval of November 2006 meeting minutes

-A request was made to edit the last bullet point under ID management; new sentence will read "Will we move to one single solution as an identifier, such as the WID?"

-The minutes were approved without additional changes.

Project Update

-Planned module implementation dates have not changed despite new due dates for several project tasks.

Admissions

--The team is working with Neil Erdwein and his staff on the re-design of the web application for admissions; a change to current practice has been the development of a joint scholarship and admissions application in which students have the choice of opting out of when they complete the form; students also can change their mind and apply for a scholarship at a later time.

-Updates are being made to ImageNow to work with iSIS, but currently only one person in the Registrar's Office is knowledgeable in teaching ImageNow to work with iSIS. Kathy Kugle in HR is assisting with this work.

Financial Aid

-The team is beginning to identify content and configuration of the financial aid section of the self service module.

-Tanya McGee is working in the Foundation from Monday through Thursday to work with the consultant.

Records and Enrollment

-Beginning February 1, 2007 the extended project team will be involved in testing scenarios and making decisions. This includes office staff, DCE, Graduate School, and more.

-The Colleges of Business Administration, Engineering, and Arts and Sciences have volunteered to be pilot colleges. They have completed training and begun to enter course requisites into the system.

-The team has hired additional student workers to perform a lot of the testing and to answer questions for users who are just beginning to work in iSIS.

-A top priority for the team is to convert courses and classes in SIS to iSIS. So far two semesters have been tested, but there is some discrepancy with the resulting data.

Student Financials

-The team is beginning to work with Salina DCE on fee assessments.

-The General Ledger interface is working well but still needs additional testing; this work is significantly ahead of schedule.

System Architecture

-The team continues to review options of Phase II system architecture which should be in place by fall 2007 to enable load testing and configuration. The hardware configuration decision must be made by March 2007.

Technical work

Conversion: Conversions of courses and class sections is behind schedule 6-8 weeks; there is concern about data fields that have not been identified by the teams for conversion. Over 400,000 people have been converted in iSIS for "Person" data.

Integration: The integration team is considering assigning an identifier to a student as soon as he/she becomes a "pre-applicant," a prospective student who has expressed some interest in K-State but not yet applied for admission. This will make it possible for students to access the Talisma CRM portal and personalize their early interaction with K-State.

-how would this affect the password change deadline for eIDs?

Reporting: Marietta Milligan, ISO, is leading reporting efforts. We will use SQR and Query for reporting needs. The legacy technical staff is starting training on Unix and SQR/SQL.

Interfaces: During the upcoming month the focus will be on SEVIS processing of international students and interface with FsaAtlas.

Modifications: Modifications are being developed quickly such as enforcement of minimum hours for athletes and additional NCAA athlete tracking requirements.

Self Service update

-The completion of single sign-on is critical to the self-service solution.

-The committee reviewed the draft page of the self-service module; key decisions that were made at the last self-service meeting: 1. web page will not have a name within the template page header; 2. navigation.

-The committee had many questions about the content of the self-service page:

-Will K-State Online link from the Student Center? (yes)

-How is the information provided under the "Advisor" section? (from the student information system)

-Will CashNet seamlessly connect to the page? (under design)

-A key component of the self-service page is the URL. The self-service team would like to avoid "naming" the system. The self-service team recommends **www.center.ksu.edu** and the Steering Committee agrees, but wants the LASER executive group to make the final decision.

-Other suggestions: **www.campus.ksu.edu**

Next meeting

The next LASER Steering Committee meeting will be on Thursday, February 22, 2007 at 1:30 p.m. in Union Stateroom #2. Send suggestions for agenda items to aimeeh@ksu.edu.