

LASER Steering Committee Meeting
July 31, 2003
1:30 p.m., Anderson Hall 116

**DRAFT PREPARED BY: Viki Horan, Interim Communications and Training Coordinator*
**REVISIONS BY: Rebecca Gould and Dale Schultz*

Attending

Diana Blake, Mike Crow for Monty Nielsen, Jim Guikema, Dave Hillier, Gary Leitnaker, Larry Moeder, Keith Ratzloff, Dale Schultz, Beth Unger, and Lloyd Walker.

Absent

Al Cochran, Rebecca Gould, Betty Stevens, John Streeter, John Struve, Harvard Townsend, and Wayne Usry.

Enhancements

Steering Committee members reviewed the proposed list of enhancements for the Student System. The list includes enhancements specifically submitted by institutions, as well as Technical Assistance Requests (TARs). The Team Leads had been asked to rank their top ten selections, which were noted on the list. Votes from 19 schools, including K-State, on the top ten in each category must be submitted by tomorrow, August 1, at 5:00 p.m. After the votes are tabulated, Oracle will evaluate and prioritize the requested enhancements. They will decide which ones can really be addressed, and will assign development members to the tasks. In mid to late September, a list of selected enhancements will be distributed to the member institutions.

Viki Horan will send the enhancement list URL to the Steering Committee. Members will look at the list of enhancements affecting their areas and submit requested changes to Larry Moeder no later than 3:00 p.m. on August 1.

TARs

Financial TARs are being submitted through Mark Grinter, while student TARs are being coordinated through Mike Stauffer. All TARs can be viewed through Remedy. Viki will ask Judy Riniker to establish a Metalink log-in for Beth Unger.

A summary of the TARs will be provided at each Steering Committee meeting.

Communication Plan

The Communication Plan is on hold until the August 28 Steering Committee meeting.

Steering Committee Role

The role of the Steering Committee and the organizational structure of the LASER Team will be reviewed in light of the addition of John Struve. The Steering Committee will become more involved in decision-making after the first CRP is completed, with Team Leads looking to the Steering Committee when policy issues arise. The Organizational Roles and Responsibilities document defines the role of the Steering Committee as it currently exists, and serves as the controlling document. The approval process is reflected in that document, as well.

Joint Committee on Information Technology Presentation

Beth Unger will provide a 20- to 25-minute presentation on LASER to the Joint Technology Committee of the Kansas Legislature on August 21. The committee will want to know what progress Oracle is making on the Student System, as well as why K-State selected Oracle over other vendors such as PeopleSoft (KU's chosen vendor). They will also want to know how much the Oracle systems cost K-State, how much of that has been spent, and how far into the project (in both money and time) K-State is. It was suggested that Dr. Unger report the information currently contained in public documents. Specific reasons for choosing Oracle include:

- Affordability (Initial licensing was free.)
- Open system
- Retention of intellectual property
- Object orientation
- Better fit with the III concept
- Diversity of K-State mission as compared to KU's
- Lack of flexibility in PeopleSoft development tools
- Size and longevity of Oracle Corporation
- Preference for Oracle over PeopleSoft in light of having both products in production

August 28 Agenda Items

- September CAB meeting
- Oracle efforts to obtain PeopleSoft and how that impacts LASER

Human Resource Services Update

Human Resources Services has come up live with Employee Self Service in the PeopleSoft system, and online W-4s should be available in approximately one month. The service will be announced in the next week or two, and can be visited at www.as.ksu.edu:7002/servlets/iclientservlet/HRIS/?cmd=login, or off of the HR home page.

Action Items

- Viki Horan
 - ❖ E-mail enhancement URL to Steering Committee.
 - ❖ Request Metalink log-in for Beth Unger.

Next Meeting

The next meeting of the LASER Steering Committee will be held August 28, 2003 at 1:30 p.m. in Anderson Hall 116. Members are encouraged to submit agenda items to Dale Schultz.