

LASER Project Steering Committee
Thursday, November 30, 2006, 1:30p.m.
Union 207

**Draft prepared by: Aimee Hagedorn*

**Revisions by: Jennifer Gehrt, Viki Horan*

Attending

Diana Blake, Neil Erdwien, Jennifer Gehrt, James Guikema, Rebecca Gould, Bryan Kraus (for Keith Ratzloff), Gary Leitnaker, Larry Moeder, Monty Nielsen, Bruce Shubert, Betty Stevens, John Streeter, Lloyd Walker

Absent

Rob Caffey, Lynn Carlin, Al Cochran, Beth Unger

-Gary Leitnaker requested that his attendance at the October meeting to be noted in the minutes. No additional changes were made.

Project update

Overall Status

-The go-live date for the Graduate admissions module has been pushed back to October 2007.

-Load testing continues to be a challenging part of the project.

Admissions

-Reporting sessions begin this week.

-Final approvals of several business process issues and technical specifications also will be made this week.

Financial Aid

-Testing and configuration are going well; Larry Moeder is working with the consultant to define requirements for the Scholarship application processes.

Records and Enrollment

-Modification specifications are going well; the technical team has already completed several of the modifications that are now being tested by the team ahead of schedule.

-Mike Crow will begin demonstrations to the Academic Deans and staff on how to enter course requirements into the system; hands-on training and work sessions will begin in January. (In the new system, deans' offices will complete all data entry for course requirements.)

Student Financials

-FIS Interface file layouts have been defined for both General Ledger and Accounts Payable interfaces; will soon begin conversations with CASHnet about system integration.

-The team is meeting regularly with DCE to determine how their needs can be met using the new system.

Self-Service

-The team met earlier this month and has made some progress on system branding. A demo is planned for the steering committee in January.

-The first self-service module will be up and running in February 2008 for Financial Aid, followed by Enrollment Services.

-There was some discussion about how a student would get to the self-service page. One major question is whether or not the page will be single sign-on.

System Architecture

-Phase I TEST database structure has been set up; final configuration and security set up will be completed on schedule.

-Phase II system architecture will be in place by this time next year before student self service is available in February 2008.

Technical Work

-Brian Kuntz, ISO, is leading the effort to use Mercury Interactive and Test Director for formal testing methodology.

-ID Management is an ongoing concern, particularly with the WID and when it is assigned to a student. Currently the WID is required for the K-State Housing contract, but the WID is not assigned to new students until the spring; the entire process will need to change soon.

-It is hopeful that the ID management team will develop a plan to stop using the different identifiers soon.

More questions about ID Management

-When iSIS is running and SIS is turned off, what will the process be for shutting off shadow systems and their normal feed of using SSNs or other identifiers in the system?

-Will we move to one single solution as an identifier, such as the WID? It is agreed that both the identity management team and the single sign-on team should work together on this decision, and how it can best be accomplished.

Next meeting

The next LASER Steering Committee meeting will be on Thursday, January 25, 2006 at 1:30 p.m. in the Union Stateroom #2. There will be no meeting in December due to the holidays. Send suggestions for agenda items to ameeh@ksu.edu.