

LASER Project Steering Committee
Thursday, December 8, 2005 1:30pm
Union 213

**Draft prepared by: Aimee Hagedorn*

**Revisions by: Jennifer Gehrt, Viki Horan*

Attending

Diana Blake, Lynn Carlin, Al Cochran, Jennifer Gehrt, Gary Leitnaker, Monty Nielsen, Carol Shanklin, Keith Ratzloff, Bob Stokes, John Streeter, Harvard Townsend, Lloyd Walker

Absent

Rebecca Gould, Royce Haynes, Larry Moeder, Bruce Shubert, Betty Stevens, Beth Unger

Approval of minutes

The October meeting minutes were approved with no additional changes.

Follow up on KATS-iSIS-Portal issues

- Harvard Townsend met with the Portal team, and confirmed they are aware of the KATS-iSIS-Portal issues but resolving them is still in the distant future.
- Members can visit www.k-state.edu/InfoTech/projects/portal for information about the Portal progress
- Two decisions that need to be made are how the KATS functions will be presented in the Portal, and what the functions will be called.
- Planned improvements to the Portal functions include different placement of the new student survey, HRIS self service, iSIS, student account, and KATS marketplace.

iSIS update

- The Admissions module is on track to go live in June 2006 to accept applications for the fall 2007 semester, and on.
- The Student Finance module go-live date has been pushed back due to a shortage of staff, and the inability of the current student finance module to meet K-State's needs.
- There is concern over the resources that will be needed to build the interface between iSIS and BRS. The current plan is to have student tuition fees assessed in iSIS, but processed and billed through BRS.
- There was discussion about who is responsible for assessment, Registrar or Student Finance. This led to many questions over who is responsible for integrated tasks after the implementation of the integrated system.
- A recommendation was made by the committee to create a team to review these business processes in question, and make a recommendation to the executive computing committee. The team should have members from the functional group, including Fran Willbrant, Doug Ackley, Jim Bach, Gunile Devault, Charlotte Pfaff, Tammy White, a DCE representative and an Admissions representative.

-Issues still remain with the Financial Aid module. Consideration has been made to look at alternative, including a new product since the Oracle product does not meet K-State's needs.

Additional notes

-Housing and Dining should be included in the interfaces list for Registration and Records.

-The student recruitment RFP closed on Tuesday, December 6 and there are four bids to review.

FIS Lessons Learned

-There was some doubt about the wording in the first bullet point and how it compares to the VPAST's past testimony to state officials.

Other issues for the good of the cause

-Net Backup is needed. The Oracle 10G rack environment requires high availability.

-Discussion was held about faculty involvement with the LASER Steering Committee. It would be helpful for a committee member to attend a future Academic Affairs meeting, as well as a CAPP meeting.

-Karen Pence may propose for CAPP to meet twice a month to work through LASER issues.

-The committee also discussed a formal change management plan for the future. To date, the LASER team has talked about forming a plan, but nothing has been formalized. A good place to start would be the CNS change management plan.

-The project team can begin a document and pass along to the committee for review.

Next Meeting

The next LASER Steering Committee is not until next year! See you on Thursday, February 2, 2006 at 1:30pm in the Hemisphere Room of Hale Library. (5th floor)